CIS Child Care Coordinators Continuum of Child Care and Specialized Child Care Services

CIS Child Care Coordinators within the Array of CIS Services and the Continuum of Child Care and Specialized Child Care Services

- **GM: 14.3**
  - Children's Integrated Services Guidance Manual
  - Chapter 14: Specialized Child Care
  - Updated as of: June 2016

**CIS Child Care Coordinators**

- **Referral received from a Child Care Program, Parent, EEE, Resource Development specialist, etc...**
- **Referrals may be child-, family- or program-specific.**

**CIS Coordinator** receives the referral (no wrong door) and the **Referral & Intake Team** reviews it to assign an initial Primary Services Coordinator to conduct the intake.

**CIS EI**—may respond to support developmental issues related to children 0-3

**CIS Nursing**—may respond to support medical/health issues related to children 0-6 (as well as pregnant/post-partum women)

**Child Care Community Support Agencies**—the referral may be forwarded directly to the CCCSA (Resource Development, Referral, Subsidy Specialists, or other agency staff) to respond to program needs (training, quality, regulatory questions/issues, staff issues, FAP issues, etc.). CCCSA’s are charged with serving the general, broad-spectrum child care issues. AND CCCSA’s assist families in accessing non-specialized child care FAP, general referrals, as well as providing many other services to children and their families within the community.

**CIS Child Care Coordinator**—may respond to support specialized child care provider issues (for children ages 0-13) related to children's placement stability, difficulty/concerns with individual children/families, accommodation issues, transportation, specialized child care FAP, coordination with Family Services social workers, etc. If an issue is unclear, a CIS CCC may conduct the initial intake and assessment process to determine the most appropriate response. CIS CCC may act as a bridge between specialized child care services (providers and family needs) and other CIS services, the CCCSA, and other resources within the community (ex. ESD) that may be appropriate. CIS CCC are responsible for bringing Family Support FAP determinations to the CIS Team for review and decision.

**CIS Family Support** (health-related)—may respond to support medical/health/family/parenting issues related to children 0-6

**CIS ECFMH**—may respond to support mental health/parental/family issues related to children 0-6 AND mental health related concerns from child care providers or other child/family-serving organizations.

When the child care provider is the recipient of the intervention (consultation or education) - a **One Plan** document is completed with the provider.

When the family is approved for Family Support FAP—the **One Plan** document is completed by the appropriate CIS Primary Service Coordinator, with the family to include goals related to child care stability, and to address risk factors that contributed to the FAP determination.